



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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**WILLIAM T FUJIOKA**  
Chief Executive Officer

March 14, 2008

To: Supervisor Yvonne B. Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## UNBUNDLING OF COUNTY CONTRACTS – STATUS REPORT

On January 15, 2008, your Board directed this Office to work with the Director of the Internal Services Department (ISD) and the Office of Small Business (OSB) to determine whether the unbundling of County contracts would increase the percentage of County contracts awarded to small businesses and report back to the Board within 60 days.

In response to your Board's directive, we are working with ISD and OSB, as well as soliciting input from the Department of Public Works, to develop a thorough response that addresses the issues raised in your Board's directive. While our initial analysis indicates the County currently affords small business broad opportunity to compete for contracting awards (e.g. subcontracting with prime contractors or larger companies to provide services), there are pilot programs and other opportunities that warrant additional time to explore in greater detail. In addition, we are surveying other jurisdictions to identify best practices on how to encourage and track small business participation in solicitation and procurement activities. As a result, we are targeting April 15, 2008, or earlier, to return to your Board with our findings and recommendations.

Please let me know if you have any questions regarding this correspondence, or your staff may contact James Hazlett at (213) 974-1148 or [jhazlett@ceo.lacounty.gov](mailto:jhazlett@ceo.lacounty.gov).

WTF:ES  
MKZ:JH

c: All Department Heads (Via Electronic Mail)  
Administrative Deputies (Via Electronic Mail)  
Small Business Commission (Via Electronic Mail)  
Contract Manager's Network (Via Electronic Mail)